



Town of Camp Verde Vision Statement
"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 16, 2026 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
Mayor Moore called the meeting to order at 6:00 p.m.
2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

Also Present

Town Manager Charlie Cassens, Town Attorney Trish Stuhan (participated remotely), Town Clerk Leah Rhodes, Utilities Director Lisa Vaughan, Development Services Director Christian Green, and Town Marshal Daniel Jacobs.

3. **Pledge of Allegiance**
Councilor Seybold led the Pledge.
4. **Consent Agenda** – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Special Session – August 26, 2026 at 5:00 p.m.
 - 2) Regular Session – September 2, 2026 at 6:00 p.m.
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – October 7, 2026 at 6:00 p.m.
 - 2) Regular Session – October 21, 2026 at 6:00 p.m.
 - 3) Regular Session – November 4, 2026 at 6:00 p.m.
 - 4) Regular Session – November 18, 2026 at 6:00 p.m.
 - c) **Approval of Motorola Body Camera five (5) year contract extension.** Staff Resource: Marshal Daniel Jacobs.

On a **motion** made by Councilor Godwin, seconded by Councilor Seybold, the Council **moved to approve** the consent agenda as presented.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried: 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(I))

Public Comment:

Rick Gray, Vice President and Service Area Administrator for Northern Arizona Healthcare Verde Valley, provided an update on the Cancer Center project, including an overview of the project and the anticipated timeline, with completion projected for fall 2027.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Interim Town Manager Cassens shared updates regarding current events and events they previously attended.

7. **Special Announcements and Presentations.** All presentations are limited to 15-minutes.

- **Proclamation declaring September 2026 as Ovarian Cancer Awareness Month.** Staff Resource: Town Clerk Leah Rhodes.

Town Clerk Leah Rhodes introduced Rachel Sackett Putman, an ovarian cancer survivor, advocate, and board member of the National Ovarian Cancer Coalition, who accepted the proclamation virtually and shared remarks about the importance of ovarian cancer awareness and early detection.

Mayor Moore, on behalf of the Town Council and the residents of Camp Verde, proclaimed September 2026 as Ovarian Cancer Awareness Month.

- **Proclamation declaring October 4-10, 2026 as Water and Wastewater Professionals Week.** Staff Resource: Utilities Director Lisa Vaughan.

Utilities Director Lisa Vaughn recognized the Town's water and wastewater professionals for their work in maintaining safe, reliable, and compliant water and wastewater systems and protecting public health and the environment.

Mayor Marie Moore, on behalf of the Town Council and the residents of Camp Verde, proclaimed October 4–10, 2026 as Water and Wastewater Professionals Week.

- **Comprehensive Planning and Zoning Ordinance Update.** Staff Resource: Development Services Director Christian Green.

Development Services Director Christian Green provided an update on the Town's comprehensive planning and zoning ordinance revisions following adoption of the General Plan. The revisions are intended to align the ordinance with the General Plan.

8. **Discussion and possible action regarding the purchase of a new Wastewater Administrative Office.** Staff Resource: Utilities Director Lisa Vaughan.

Utilities Director Vaughan presented a request to purchase a new wastewater administrative office. The project is included in the current fiscal year budget with a budget not to exceed \$110,000. The existing office building is nearly 20 years old and has had significant issues, including mold, leaks, and structural deterioration. A geotechnical report confirmed the site conditions are suitable for the new building.

Utilities Director Vaughan responded to questions from the Council

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Seybold, the Council **moved to approve** the Wastewater Administrative Building, including the structure, geotechnical report, concrete foundation, and all other incidentals for no more than \$110,000.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

9. Discussion and possible action regarding the leasing of two (2) Water Utilities Vehicles. Staff Resource: Utilities Director Lisa Vaughan.

Utilities Director Lisa Vaughn presented a request to lease two new water utility vehicles. The vehicles are included in the Water Enterprise Fund budget and will replace high-mileage vehicles with more than 165,000 miles each. The new vehicles will include utility beds and are expected to cost approximately \$80,894 each, for a combined cost of just under \$162,000, below the approved \$200,000 budget. The Town plans to retain the existing vehicles due to anticipated staffing needs.

Council discussed the proposed 60-month lease, including questions regarding maintenance, the reason for leasing rather than purchasing the vehicles, the use of the remaining funds from the \$200,000 budget, and whether there would be an option to purchase the vehicles at the end of the lease.

Utilities Director Lisa Vaughan responded to questions from the Council.

Mayor Moore expressed a preference to postpone the item until the outstanding questions could be addressed. Councilor Foreman moved to table Agenda Item 9 until October 7, 2026, and Councilor Murdock seconded the motion.

On a **motion** made by Councilor Foreman, seconded by Councilor Murdock, the Council **moved to table** Agenda Item 9 until the October 7, 2026 Town Council meeting.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

Mayor Moore recessed at 7:01 p.m. and reconvened at 7:10 p.m.

10. **Discussion and possible action to approve Resolution No. 2026-1222 for the acceptance of WIFA CW-20-2026 final loan documents.** Staff Resource: Utilities Director Lisa Vaughan.

Utilities Director Lisa Vaughn provided an overview of the acceptance of the final loan documents for the Highway 260 sewer line extension project. Utilities Director Vaughan explained that the loan is part of a reapplication for project funding and that the funding will complete the project's design. The proposed sewer extension will generally follow Highway 260 and extend to the Boulder Creek area, with coordination underway with ADOT regarding the highway right-of-way.

Utilities Director Vaughan responded to questions from the Council.

On a **motion** made by Councilor Foreman, seconded by Councilor Murdock, the Council **moved to approve** Resolution 2026-1222 for the acceptance of WIFA Loan CW-20-2026 final documents for the design of the Highway 260 Sewer Line Extension Project.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

11. **Discussion and possible action regarding Letter of Intent to the State of Arizona 9-1-1 Administrator, which is the next phase of consolidation of the Camp Verde Marshal's Office Dispatch Services.** Staff Resource: Marshal Daniel Jacobs.

Marshal Jacobs provided an overview of the proposed letter of intent to submit to the State. Marshal Jacobs stated that the State would review information from Camp Verde and Cottonwood as part of the process and provide a determination regarding the proposed transition.

Camp Verde 9-11 Dispatch Supervisor Marie Carpentar explained the process of how the item was being considered due to preliminary potential studies and recommendations regarding potential consolidation. A Letter of Intent to the State of Arizona would present the recommendation and request concurrence from the State 9-11 Director.

The State's consolidation process is expected to take approximately six months and would require data on call volume, processing and transfer times, transfer destinations, economies of scale, and equipment needs to determine whether existing resources are

sufficient. It was further explained that the nature of the information gathered from Camp Verde, City of Cottonwood and the consolidation study would be evaluated and made available with the letter from the State.

Town Attorney Trish Stuhan explained that the State's 911 Office serves as both a funding partner and a technical reviewer, making its involvement in the proposed consolidation particularly important. Ultimately, the decision to enter into an intergovernmental agreement for consolidation rests with the Town of Camp Verde and City of Cottonwood. Town Attorney Stuhan further explained that the State's role is particularly significant with respect to funding and technical requirements. While the State may not have the authority to veto a local decision to consolidate, the consolidation would involve changes to 911 call routing and network infrastructure. Therefore, it would be important to ensure that the proposed changes meet State requirements, remain eligible for available funding, and are economically feasible.

Mayor Moore questioned staff if the Yavapai-Apache Nation was included in the Letter of Intent.

Marshal Jacobs explained that the Yavapai-Apache Nation is aware of the discussions and would need to transition to another dispatch center, most likely Cottonwood Regional Communications. The Nation has also contacted Cottonwood regarding the potential cost of dispatch services. Furthermore, the Camp Verde Marshal's Office and Cottonwood Regional Communications are jointly submitting the letter, the Yavapai-Apache Nation is not included and is a partner agency currently receiving dispatch services and could choose to contract with another agency.

Cottonwood Police Chief Brian Freudenthal explained that the Yavapai-Apache Nation is not included in the initial letter of intent process because it does not have a state-funded console. He noted that the Nation will ultimately determine whether to participate in the consolidation. Additionally, Chief Freudenthal mentioned that the state intends to participate in the broader consolidation discussions.

Council discussed call volume, response times, staffing, funding, system compatibility, and other factors that would need to be evaluated before any consolidation decision is made.

Public comment:

Ashley Buehler encouraged Council to seek input from dispatchers, first responders, and other affected agencies and to observe both the Camp Verde and Cottonwood communication centers before making a final decision.

Town Council expressed support for continuing to gather information and emphasized that the process is intended to provide additional information and does not commit the Town to consolidation.

Town Council requested that the letter of intent clarify, in paragraph two of the Letter of Intent, that the desired action is to continue to explore a transition.

Interim Town Manager Cassens, Town Attorney Stuhan, Marshal Jacobs, Cottonwood Chief of Police Brian Freudenthal and Dispatch Supervisor Marie Carpenter responded to questions from the Council.

On a **motion** made by Councilor Godwin, seconded by Councilor Seybold, the Council **moved to submit** the letter of intent to the State of Arizona 911 Administrator with the discussed changes to paragraph two of the Letter of Intent.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

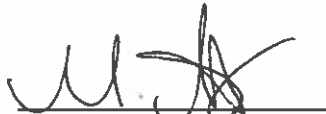
Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

12. Adjournment

Mayor Moore Adjourned the meeting at 8:01 p.m.



Mayor Marie Moore



Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on September 16, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8 day of October, 2026.



Leah Rhodes, Town Clerk